

### Submit a Posting to the JobList

To post your job on the free EFA JobList, please fill out the form below and e-mail, fax, or mail it to us. Your job will be posted within 24 hours or less. We'll keep the listing on for four weeks or until you tell us to take it off, whichever comes first.

- E-mail to: [EFAJobList-owner@yahoogroups.com](mailto:EFAJobList-owner@yahoogroups.com)
- Fax postings to: (212) 929-5439 / toll free (866) 929-5439
- Call us at: (212) 929-5400 / toll free (866) 929-5400
- Mail postings to: EFA, 71 West 23rd Street, Suite 1910, New York, NY 10010.

**Information you provide here will appear in your posting to EFA's JobList subscribers. Checked fields are required.**

- ✓ Number of job listings \_\_\_\_\_
- ✓ Contact name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Web site: \_\_\_\_\_

✓ **How do you prefer to be contacted?**

\_\_\_ E-mail \_\_\_\_\_

\_\_\_ Phone \_\_\_\_\_

\_\_\_ Fax \_\_\_\_\_

\_\_\_ Mail to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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✓ **Job description** *(2 or 3 lines is usually enough.)*

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✓ Pay Rate \_\_\_\_\_ (**Important:** Please indicate whether offered pay rate is per hour, per day, per word, per project, or a salary range)

**The following information is for EFA records only. Checked fields must be completed.**

✓ Your name \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

✓ Address: \_\_\_\_\_

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✓ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

**How did you learn about the JobList?**

- \_\_\_ Have listed before
- \_\_\_ Found EFA on the Web

Advertisement in:

- \_\_\_ Journal of Scholarly Publishing
- \_\_\_ Communications World (IABC)
- \_\_\_ O'Dwyer's Report
- \_\_\_ Google
- \_\_\_ Other (please specify \_\_\_\_\_)